



ONLINE PERMITS

You can apply & pay for some permits ONLINE now!

Go to our website page:

<https://www.anokaminnesota.com/218/Building-Department-Division>

Click on the "Pay Online" link or button to apply for the following:

BUILDING

Door Replacements
Re-Roof
Siding
Window Replacements

ELECTRIC

MECHANICAL

Fireplaces
New Construction
New HVAC Installation
Replacements

PLUMBING


Drain, Waste and Vent
Fixture Replacements
PVB's and RPZ's

ZONING

Driveways
Fences
Signs and Temporary Signs
Structures 200 square feet or less such as Gazebos, Pergolas & Sheds

****Do not use the Online portal for decks, pools or other structures that require plan review.***

Choose only 1 of the two application processes:

- 1) Either the Online portal  OR
- 2) Emailing the following application.



City of Anoka ~ 2015 First Avenue ~ Anoka, MN 55303

Website: www.anokaminnesota.com Phone: 763-576-2720 Email: Comdev@ci.anoka.mn.us

ROOF PERMIT APPLICATION

SITE ADDRESS: _____

THE APPLICANT IS: THE OWNER & OCCUPANT CONTRACTOR

APPLICANT CONTACT NAME & PHONE #: _____

COMMERCIAL INDUSTRIAL MULTI-FAMILY RESIDENTIAL TOWNHOUSE

PROPERTY OWNER NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE #: _____ EMAIL ADDRESS: _____

CONTRACTOR NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE #: _____ EMAIL ADDRESS: _____

CONTRACTOR ID #: _____ EXPIRATION DATE: _____

TYPE OF ROOFING _____ HOUSE, GARAGE OR BOTH? _____

ESTIMATED VALUE OF JOB INCLUDING LABOR & MATERIALS: \$ _____

THIS PROPERTY HAS A PAVED DRIVEWAY: YES NO UNKNOWN
THIS PROPERTY IS IN A HISTORIC DISTRICT:
 YES NO UNKNOWN

PERMIT FEE \$ _____
STATE SURCHARGE \$ _____
CITY SURCHARGE \$ _____
(CONTRACTORS ADD \$5.00)
CREDIT CARD FEE \$ _____
(IF PAYING VIA PHONE ONLY ADD \$3.25)
PERMIT TOTAL \$ _____

COMMERCIAL, INDUSTRIAL & MULTI-FAMILY ARE VALUE BASED PERMITS

RESIDENTIAL ~ \$50.00 & \$1.00 STATE SURCHARGE

TOWNHOUSE (NEEDS ZONING APPROVAL) ~ \$50.00 + \$1.00 STATE SURCHARGE

****WE ACCEPT VISA, MC, DSC, CHECKS OR EXACT CASH****

**SUBMIT APPLICATIONS VIA:
EMAIL, MAIL, FAX OR IN PERSON ~ See above for address information**

IF PAYING WITH CC OVER THE PHONE, WE WILL CALL YOU FOR CC# ASAP

HOW DO YOU PREFER TO RECEIVE YOUR PERMIT?
 WILL PICK UP USPS EMAIL ADDRESS _____

ACKNOWLEDGEMENT AND SIGNATURE: The signer hereby agrees that in case such permit is granted all work and all materials shall comply with the plans and specifications therefore herewith submitted and with all the ordinances of said City of Anoka applicable therein.

APPLICANT SIGNATURE _____

PRINT NAME _____ DATE _____

TOWNHOUSE ROOF PROJECTS:
ZONING APPROVAL SIGNATURE _____ DATE _____
COMMERCIAL, INDUSTRIAL & MULTI-FAMILY ROOF PROJECTS:
BUILDING OFFICIAL SIGNATURE _____ DATE _____